
Elections of Councilors, Officers, Negotiators, and Appointed Positions

Election of Councilors by the Members

Each year, the Cabinet shall determine the timeline and details for regular Councilor and adjunct Councilor elections, subject to the following:

1. By February 1 of each year, the Cabinet shall set the election calendar, notify the Members of the number of seats open the following August, and solicit nominations for those seats.
2. Nominations will be accepted from Members for each election for at least two weeks after this notification. A nominee may submit a statement of no more than 250 words as part of his/her nomination. These statements shall be posted on the AFA website, and Staff shall notify Members of this posting.
3. The Cabinet shall determine if either election is uncontested, and notify the Council of that decision. (The Council has the option of appointing a Member to a seat in an uncontested election. See Bylaws Art II.2.D.)
4. For those elections not determined uncontested by the Cabinet, Staff shall prepare ballots for distribution to Members. For each election, the names of eligible nominees will be placed on the ballot in random order. The number of candidates receiving votes allowed per ballot shall be the number of positions being elected.
5. The election period shall be no less than ten calendar days, and shall be concluded before the last regular or special Council meeting in February. Staff shall tally the votes with the oversight of at least one Councilor who is not presently a nominee.
6. The results of these elections shall be announced at this Council meeting. Staff shall notify Members of the results within a week of this Council meeting.

Election of Officers and TREG and Data Analyst Negotiators by the Executive Council

Nominations for President, Chief Negotiator, Conciliation/Grievance Officer, Vice-Presidents, Secretary-Treasurer, Associate Cabinet Representative, TREG Negotiator, and Data Analyst, shall be an agenda item during the Executive Council Meeting at which the Executive Councilor election results are announced, and before the end of the Fall semester. Nominations can be made until one week before the first Executive Council Meeting of the Spring semester. Should the announcement of the Executive Councilor results be delayed, the officer nominations will be delayed accordingly. Individuals can be nominated for more than one officer position. Eligibility for these positions is described in Articles III and IV of the AFA By Laws.

Nominees may submit written statements of no more than 250 words for Executive Council consideration. Nominees' written statements shall be submitted to AFA Staff by email no later than one week before the election. These statements shall be made available to Executive Councilors prior to the election.

Deliberations about candidates will not take place at Executive Council Meetings. Candidates may campaign outside of Executive Council meetings.

Elections will take place electronically. Executive Councilors will receive an electronic ballot and have one week to return their completed ballots.

Once the election is closed, one contract faculty member of the Executive Council and one associate faculty member of the Executive Council shall be chosen by the Cabinet to meet with the AFA Staff and verify the outcome of the elections. These two Executive Councilors may not be candidates in the elections being verified. Results will be emailed to the Executive Council following this verification.

The AFA president will vote on a paper ballot, and this will be given to AFA Staff during the week that the election is being conducted. For each election, the President's vote will only be counted in the event of a tie.

Should no candidate receive a majority of votes in an election, an electronic runoff election between the candidates receiving the two greatest vote counts shall be conducted immediately following the next Executive Council meeting. The runoff election, vote counting, verification, and announcement of results will be conducted in the same manner as the initial election.

If all nominees for a position withdraw less than one week prior to the election, the nomination period will reopen until one week prior to the next Executive Council meeting. The election, vote counting, verification and announcement of results will be conducted in the same manner as initially described.

Elections for At-Large Negotiators by the Executive Council

Should any of the newly elected President, Chief Negotiating Officer, TREG Negotiator, and Data Analyst, be nominated for At-Large Negotiators, they will be removed from the list of nominees.

If there are fewer than two associate members among those elected President, Chief Negotiating Officer, Data Analyst and TREG Negotiator, then eligibility for the election for At-Large Negotiators shall be adjusted to ensure the election of at least two associate faculty members, as described in Article IV, Section 1 of the AFA Bylaws. Ballots for the At-Large Negotiator positions will be designed to ensure this outcome.

Nominations for At-Large Negotiators shall be an agenda item during the Executive Council Meeting at which the Executive Councilor election results are announced, and before the end of the Fall semester. Nominations may be made until one week before the second Executive Council Meeting of the Spring semester. This deadline may be extended if run-off elections are required for other negotiator positions.

Nominees may submit written statements of no more than 250 words for Executive Council consideration. Nominees' written statements shall be submitted to AFA Staff by email no later than one week before the election. These statements shall be made available to Executive Councilors prior to the election.

Deliberations about candidates will not take place at Executive Council Meetings. Candidates may campaign outside of Executive Council meetings.

Elections will take place electronically. Executive Councilors will receive an electronic ballot and have a week to return their completed ballots. Each of the two winning candidates must receive a majority of ballots. If no candidate receives a majority, or if there is a tie, a run-off election will be conducted.

Once the election is closed, one contract faculty member of the Executive Council and one associate faculty member of the Executive Council, chosen by the Cabinet, shall meet with the AFA Staff and verify the outcome of the elections. These two Executive Councilors may not be candidates in the elections being verified. Results will be emailed to the Executive Council following this verification.

The AFA president will vote on a paper ballot, and this will be given to AFA Staff during the week that the election is being conducted. The President's vote will only be counted in the event of a tie.

If all nominees for a position withdraw less than one week prior to the election, the nomination period will reopen until one week prior to the next Executive Council meeting. The election, vote counting, verification and announcement of results will be conducted in the same manner as initially described.

Election of Appointed Positions by the Council

Nominations for the Appointed Positions (see *AFA Policy: Duties of Appointed Positions*) shall be made at the regular Council meeting immediately after Negotiation Team nominations. Elections for these Appointed Positions shall be held immediately after Officer elections. These elections shall be conducted in the same manner as the Officer elections.