I. Review Minutes from 9/16/09 meeting

The minutes were approved.

II. Mary Pierce: Compressed Calendar Task Force

Diane introduced Mary Pierce who is the chairperson of the Compressed Calendar Committee. Mary stated that members of AFA and Academic senate makeup the members of the Compressed Calendar Task Force (CCTF). Mary presented a FAQ page that comes from the website. She clarified with the compressed calendar, there is not a reduction made to instructional hours. Mary stated that a majority of colleges in California have already converted to a compressed calendar. She further stated that there will be surveys and campus wide discussions of the compressed calendar. Mary emphasized that it is the goal of the CCTF is to get as much feedback as possible. She also mentioned that instructional departments are expressing their interest into the compressed calendar.

Warren Rudd and Janet Mcculloch both confirmed that each constituency group within SRJC would need to vote on the new compressed calendar.

Diane asked when it was expected that staff would get an announcement of this proposed calendar. Mary stated that this would happen relatively soon via email.

Diane asked why it takes two or three years for implementation of this new type of calendar. Mary stated that one year is devoted for exploration of the compressed calendar. Mary thinks that a vote should be made by the end of the spring 2010 semester on what the compressed calendar would look like and whether the district would pursue it. After the vote is taken and it is approved, there is an application process with the state. The state reviews the application or proposal of the new calendar which may takes and additional year. The state checks to see if the proposed new calendar is compliant with Education Code. Mary estimated that the soonest that the compressed calendar could be implemented would be Fall 2011, but most likely it would end up being in Fall 2012. Mary stated that Mary Kay Rudolph is in support of the compressed calendar, but wants it implemented when will be most beneficial in collecting FTES. Mary stated that there will be facility issues, curriculum revision issues, frequency of instruction (in the case of Math and English courses), that will be need to be addressed. The Math and English departments want flexibility of scheduling within the compressed calendar template.

Diane expressed concern over Computing Services ability to facilitate the needs of the compressed calendar.

Cheri stated that there would need to be major changes to the scheduling template as a result of implementing the compressed calendar.

Diane asked the committee if it should continue on with the non-compressed calendar template for future years. Michelle stated that we should continue on with the template for 2011/2012 as usual. Cheri expressed concern over creating calendars too far ahead. Cheri wondered if there would be a change in load with the new compressed calendar. Mary stated that there would be no change in load. Robin stated that the compressed calendar may negatively affect instructional assistants who have contractual restrictions.

Diane stated that she wanted to keep Mary on the email list for the Calendar Committee so that she will be able give and receive updates on the calendar.
III. Distribute and Review the Calendar templates for the next two years – 2011-12, and 2012-13

Diane presented the 2011-2012 and the 2012-2013 Calendars.

IV. Draft a rough plan of how committee will proceed with the drafts for future years.

Diane stated that the committee will work on the 2011-2012 calendar with the expectation that the compressed calendar would not be implemented for that academic year. The committee discussed the placement of both the start of the fall semester and spring break. Diane stated that she would check with James Newman on the amount of weeks allotted for Summer 2012 term. Robin stated and the committee agreed that the PDA flex day needed to be moved to November 23rd instead of the 14th, and that spring break should be moved to March 19th-25th with the PDA day on March 23rd. The committee unanimously agreed on these changes.

The meeting ended at 3:00 PM