

## Department Specified Provisions (DSP)

Department/Chair Industrial & Trade Technology/Cliff Norton Date Submitted Oct. 2018  
 AFA signature *Cliff Norton* Date 10/09/18 Contract Compliant:  YES  NO  
 Senior VPAA approval *John De...* Date 10/9/18 Addenda  Spec. Exp.  Summer

### Part I Special Expertise Requirements (Use Special Expertise Addendum, if needed.)

Course or Allied Service	Brief Rationale	Criteria <small>The criteria will be relevant, objective, verifiable and reasonable.</small>
Welding Technology	Our welding instructors need to be certified by a recognized national body as a means of assuring ongoing trade currency and a high skill level.	Welding instructors will be certified by the American Welding Society (AWS) in the welding areas that they teach, as designated in the attached addendum.
Diesel Technology	Our diesel instructors need to be certified by a recognized national body as a means of assuring ongoing trade currency and a high skill level in appropriate areas.	Diesel instructors will be certified by the National Institute for Automotive Service Excellence (ASE) in the areas that they teach, as designated in the attached addendum.

### Part II Summer Session Assignments (Use Summer Session Addendum, if needed.)

The department has special summer session procedures:

- YES, see below  
 NO, the criteria for fall and spring semesters are used for summers.

**Special Summer Procedures:**

1. First priority for class assignments will be given to the faculty in each program who have historically taught summer classes and respond in writing to the department chair by the dead line.
2. Any classes that become available, or new summer classes, will be assigned to faculty in that program who respond in writing by the dead line. One class will be assigned to each interested faculty based on teaching expertise and length of service until all available classes have been assigned.

### Part III Initial Allocation for Faculty with ESTABLISHED LOAD

*For departments offering a significant number of courses that have greater than 20% load value, the District and AFA may approve initial allocations of established load of greater than 40%.*

The department has initial load allocations *greater than* 40%:

- YES, it is \_\_\_\_\_ %  
 NO, it is up to 40%

### Part IV Minimum Offer to Faculty with Offer Rights and NO ESTABLISHED LOAD

*A department whose programs include a significant number of courses or services with load values of greater or less than 20% may specify that faculty members who have offer rights but no established load will receive an offer of greater or less than 20%.*

The department's minimum offer is *greater than* or *less than* 20%:

- YES, it is \_\_\_\_\_ %  
 NO, it is 20%