

# Department Specified Provisions (DSP)

Department/Chair Earth & Space Sciences/Katie Gerber Date Submitted Undated  
 AFA signature [Signature] Date \_\_\_\_\_ Contract Compliant:  YES  NO  
 Senior VPAA approval [Signature] Date 9/27/16 Addenda  Spec. Exp.  Summer

## Part I Special Expertise Requirements (Use Special Expertise Addendum, if needed.)

Course or Allied Service	Brief Rationale	Criteria The criteria will be relevant, objective, verifiable and reasonable.
ASTRON 12 Observational Laboratory	Astronomy 12 is an observational field course. It utilizes specialized equipment, including 8" and 10" Schmidt Cassegrain telescopes, SLR cameras, star charts, and planispheres.	Instructors must satisfy the following requirements: 1) Experience teaching a class that required the instructor to set up telescopes and guide students in using them OR work or volunteer experience setting up and using telescopes with members of the public. 2) Experience teaching a class that required the instructor to point out stars, constellations, and deep sky objects to students OR work or volunteer experience pointing out stars, constellations, and deep sky objects to members of the public.
	The course incorporates deep sky astrophotography, constellation, star, and deep sky object identification, planetarium demonstrations, optics labs, and classroom pre-lab lectures. An instructor must be skilled in each of these areas to successfully teach this course.	3) Attend an orientation session with the planetarium director. 4) Any prospective instructor must participate in at least two Astron 12 sessions, one in the classroom and one at the observation site (including set up and break down of telescopes), before being assigned to teach the course for the first time.

## Part II Summer Session Assignments (Use Summer Session Addendum, if needed.)

The department has special summer session procedures:

YES, see below  
 NO, the criteria for fall and spring semesters are used for summers.

**Special Summer Procedures:**

## Part III Initial Allocation for Faculty with ESTABLISHED LOAD

For departments offering a significant number of courses that have greater than 20% load value, the District and AFA may approve initial allocations of established load of greater than 40%.

The department has initial load allocations *greater than* 40%:

YES, it is \_\_\_\_\_ %  
 NO, it is up to 40%

## Part IV Minimum Offer to Faculty with Offer Rights and NO ESTABLISHED LOAD

A department whose programs include a significant number of courses or services with load values of greater or less than 20% may specify that faculty members who have offer rights but no established load will receive an offer of greater or less than 20%.

The department's minimum offer is *greater than* or *less than* 20%:

YES, it is \_\_\_\_\_ %  
 NO, it is 20%