Limited-duration Grant-funded Special Assignments

Form submitted by: Matthew Long Date: October 7, 2025

Department/Office: SRJC Forward (Guided Pathways)

Grant Duration: Fall 2025

Project Title: Associate Faculty Compensation for Guided Pathways Focus Groups (Fall 2025)

Project Description

SRJC Forward (Guided Pathways) is hosting student and faculty focus groups during Fall 2025 semester.

Faculty focus groups will be scheduled during Fall 2025 by IERP. Each focus group will be 90 minutes long. We will be inviting up to 50 faculty (total of Contract and Associate) to participate in one focus group with dates between November 3rd through December 3rd.

- Contract Faculty members who volunteer to participate may do so as a part of their College Service.
- Associate Faculty members will be compensated as stated below.

Compensation Structure

Associate Faculty will be compensated at their base hourly rate for a maximum of 2 hours to participate in one focus group.

Selection Process

Participation is based on self-selection. Faculty who wish to participate may sign up directly on a first-come, first-served basis until all available focus group slots are filled.

Reviewed by AFA: 10/24/2025 AD/KFT/ss