

Memorandum of Understanding
 between the
All Faculty Association
 and the
Sonoma County Junior College District
 regarding
Article 32: Workload
 October 4, 2016


AFA and the District agree to modify the following provisions of Article 32.


32.02 ASSIGNMENT LOADS

- A. **Right of Assignment:** The District, as represented by the supervising administrators, in consultation with chairs, will determine class schedules and faculty assignments.
- B. **Load Factors**
- Each faculty assignment has a load coefficient as a percent of one (1) Full-Time Equivalent Faculty (FTEF) for each hour of such assignment scheduled. The load factor for each instructional assignment allows for class sessions, class preparation, student assessment, and student consultation time. The load coefficients for different types of faculty assignments are specified in Table 32-1:

Assignment Type	Hours/week per 1 FTEF	1 Hr/Week = % FTE	1 Hr/Semester = % FTE
Credit Lecture	15.0 hours/week	6.6667%	0.3810%
Credit Laboratory	22.5 hours/week ¹ 21.5 21.13 hours/week ²	4.4444% ¹ 4.7059 4.7333% ²	0.2540% ¹ 0.2689 0.2705% ²
Noncredit	24.0 hours/week	4.1667%	0.2381%
Career Dev. College Prep.	21.5 hours/week	4.6512%	0.2658%
Allied	35.0 hours/week	2.8571%	0.1632%
ADN Requirements (w/Lab)	18.0 hours/week	0.5556%	0.0318%
Physical Education Activity	22.0 hours/week	4.5455%	0.2597%
District Activity	40.0 hours/week	2.5000%	0.1412%

Table 32-1


 Dr. Karen Frindell Teuscher
 President,
 All Faculty Association


 Dr. Frank Chong
 President/Superintendent,
 Sonoma County Junior College District

¹ For Fall 2016.

² Effective Spring 2017, per Article 32.02.B.2.