

Memorandum of Understanding  
between the  
All Faculty Association  
and the  
Sonoma County Junior College District  
regarding

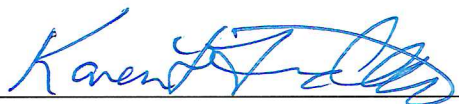
**Article 13: Department Chairs & Coordinators  
Coordinator Workload Study**

May 19, 2017

AFA and the District agree to modify the following provisions of Article 13.

**13.07 COMPENSATION AND REASSIGNED TIME**

- B. Coordinator Reassigned Time: The District will reasonably and fairly compensate coordinators with reassigned time or a fixed number of hours based on the workload of the assignment.
1. The District may provide up to 50 percent of the coordinator's compensation for reassigned time by redirecting chair-reassigned time in that department for those ancillary chair duties that are assigned to the coordinator (see section 13.03.B).
  2. In addition to chair compensation (see section 13.07.A), the District will compensate the chair for the coordinator assignments that are assigned and performed by the chair.
  3. During AY 2017-18, the District and AFA will gather CTE coordinator workload data to inform future negotiations about fair and reasonable reassigned time for CTE coordinators. Using a form mutually agreeable to AFA and the District, CTE coordinators will keep a weekly log citing specific CTE coordinator tasks and the number of hours spent on each task from August 17, 2017 to May 26, 2018. CTE coordinators will forward to the District and AFA the complete fall log by December 31, 2017 and the spring log by June 1, 2018.



Dr. Karen Frindell Teuscher  
President,  
All Faculty Association



Dr. Frank Chong  
Superintendent/President,  
Sonoma County Junior College District