

Memorandum of Understanding
between the
All Faculty Association
and the
Sonoma County Junior College District
regarding

Article 13: Department Chairs and Coordinators

January 28, 2022

Article 13: ~~Department Chairs and Coordinators~~ Departments, Department Chairs, And Career Education Coordinators

~~13.01 CHAIRS AND COORDINATORS DEFINED AS FACULTY:~~

~~Faculty members serving as chairs or coordinators are classified as faculty for the purposes of this Agreement. A faculty member may serve concurrently as chair and in one (1) or more coordinator assignments.~~

13.01 DEPARTMENT CHAIR AND CAREER EDUCATION (CE) COORDINATOR ROLES AND RESPONSIBILITIES

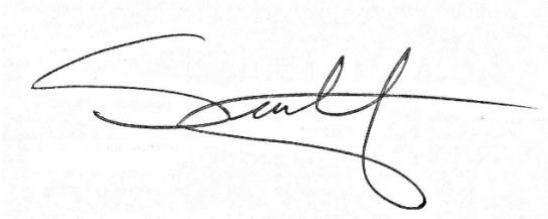
- A. Faculty members serving as Department Chairs or CE Coordinators are classified as faculty for the purposes of this Agreement.
- B. A faculty member may serve concurrently as department chair and in one (1) or more CE coordinator assignments.
- C. Department Chairs and CE Coordinators have responsibilities to the faculty in the department and to the supervising administrators to whom they report. The department chair and CE Coordinator positions require them to represent faculty concerns and opinions about the academic programs and work in cooperation with their supervising administrators.

~~13.02 RESPONSIBILITY TO FACULTY AND TO SUPERVISING ADMINISTRATORS:~~

~~Chairs and coordinators have responsibilities both to the faculty in the department and to the supervising administrators to whom they report. Their positions require them to represent faculty concerns and opinions about the academic programs and work in cooperation with their supervising administrators.~~

13.02. DEPARTMENT RIGHTS: All departments, as defined in Article 7, have the following rights and parameters. The District is responsible for ensuring that other District bodies do not assume the roles or subsume the rights of departments, as defined below.

- A. Each Unit A faculty member in the District must be a member of a department, and only Unit A faculty members may be a member of a department.
- B. Departments, as defined in Article 7, are distinct from other District entities, and other District entities do not employ Unit A faculty as such.
- C. All departments are represented at the Department Chairs Council by a department chair or designated faculty coordinator. In departments (e.g. Health Science and Public Safety) that have a designated faculty CE coordinator rather than an elected or appointed department chair, the faculty CE coordinator will be assigned to represent the department.
- D. Department membership.
 - 1. Contract faculty are members of a single department with the option of performing assignments in other departments.
 - 2. Adjunct faculty may be members of multiple department adjunct pools.



Sean Martin, President
All Faculty Association



Frank Chong, President/Superintendent
Sonoma County Junior College District

