

Memorandum of Understanding
between the
All Faculty Association
and the
Sonoma County Junior College District
regarding
Article 16: Hourly Assignments
March 9, 2016

AFA and the District agree to modify the following provisions of Article 16.

16.02.A.6.a-d:

- a. ~~At least two (2) weeks before Proof 1 of the schedule or the first day of each semester, whichever occurs later, the District will query all faculty as to their interest in an hourly assignment for the upcoming term. The language of this query will be mutually agreeable to AFA and the District and will be sent to all faculty members' SRJC email accounts. Within one (1) week of the deadline for Proof 1, the office of the Vice President of Academic Affairs (VPAA) will email all faculty to notify them that the departmental length-of-service lists have been posted on the AFA website.~~
- b. ~~Within one (1) week of the deadline for Proof 1, the office of the Vice President of Academic Affairs (VPAA) will email all faculty to notify them that the departmental length-of-service lists have been posted on the AFA website. As soon as possible after the development of Proof 2, the District will post the Proof and email the faculty to notify them of this posting.~~
- c. ~~As soon as possible after the development of Proof 2, the District will post the Proof and email the faculty to notify them of this posting. On the day the Class Schedule for each term is posted on the College's website, the District will notify all faculty of this posting, which constitutes the District's approval of the schedule and the offer of hourly assignments.~~
- d. ~~On the day the Class Schedule for each term is posted on the College's website, the District will notify all faculty of this posting, which constitutes the District's approval of the schedule and the offer of hourly assignments.~~

16.02.B.6. The Department will query its faculty members as to their interest in an hourly assignment for each term. This query will be sent to the faculty members' SRJC email accounts as follows: a) The query for spring will be sent the first week of the fall semester; b) the query for fall will be sent the first week of the spring semester; and c) the query for summer will be sent by October 1 of the preceding year. Faculty responses will be due to the Department fourteen calendar days after the query is sent.

16.02.C.1:

All faculty desiring hourly assignments are responsible for timely response to the District's department's solicitation of interest letter; [...]

16.03.C.2:

Timely response to the District's department's solicitation of interest.

16.03.C.5:

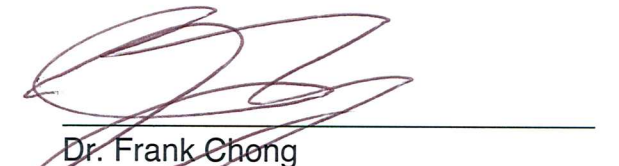
To the extent possible, the department will recommend offers that meet the established load for each faculty member who timely responded to the District's department's solicitation of interest.

16.03.C.5.c:

Load remaining after satisfying (a) and (b) above will first be offered, in ranked order, to faculty members with offer rights who responded to the District's department's solicitation of interest after the deadline but before the department has communicated recommended hourly assignments to faculty. The offer will, if possible, meet the faculty member's established load. A faculty member who responds to the solicitation of interest after recommended assignments have been communicated to faculty is eligible for, but not entitled to, an offer.



Sean Martin
President, All Faculty Association
Santa Rosa Junior College



Dr. Frank Chong
Superintendent/President,
Sonoma County Junior College District