

Memorandum of Understanding
between the
All Faculty Association
and the
Sonoma County Junior College District
Regarding
Article 27: Salary Placement
27.01 D.2 Verification of Educational Credit

November 12, 2013

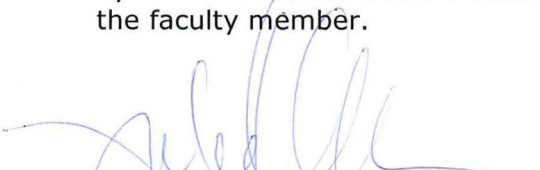
The District and AFA agree to the following language effective for newly hired faculty salary placement in fall 2012.

1. Accredited Institution: All units and degrees presented for placement or advancement on the salary schedule must be from accredited collegiate institutions and shall be verified by transcripts. All degrees must be granted from an institution accredited by one of the six (6) regional accrediting associations or from accredited foreign institutions per provisions below.


2. Equivalency Evaluation:

The faculty member must demonstrate a, b, or c and item d.

- a. Degrees and units from foreign institutions will be accepted by SRJC if they are verified as having been earned in an institution acceptable for either salary placement or acceptance into a graduate program at the University of California, Graduate Division, or any California State University graduate division, or any other graduate division of a regionally accredited college or university in the United States; or
- b. It will be the responsibility of the faculty member to provide written documentation from a University of California, California State University, or other regionally accredited college or university in the United States verifying the acceptability of the foreign degree. This documentation must be in the form of a signed letter from a department or program administrator on official institution stationery. The letter will serve as part of the documentation to be submitted to the credentials evaluation service; or
- c. The coursework and degrees are awarded by a college or university accredited by an official government accrediting body or the equivalent in the foreign country; and
- d. Acceptance of units and degrees from foreign institutions are subject to a determination of equivalency by a credentials evaluation service jointly designated by the District and AFA. All costs associated with this evaluation shall be borne by the faculty member.



Julie Thompson
President,
All Faculty Association



Frank Chong, Ed.D
Superintendent/President,
Sonoma County Junior College District