

Article 8: Academic Calendar

- 8.01 CONTRACT YEAR:** The contract year consists of one hundred seventy-seven (177) days.
- A. One hundred seventy-five (175) days are assigned for instruction, including the equivalent of five (5) days of professional development activities: two (2) PDA Days, one (1) in fall and one (1) in spring, and three (3) flex days.
 - B. One (1) day is assigned for District-designated activities directly preceding the start of fall semester, which may include curriculum development or alignment, student learning outcomes development, program development, departmental meetings, special projects including grants or partnerships, health and/or safety related trainings, or any other regular faculty obligation to the District.
 - C. One (1) day is assigned for District Commencement exercises.

8.02 ESTABLISHING THE ACADEMIC CALENDAR

- A. During the Fall semester, AFA and the District will negotiate the faculty work calendar at least two (2) years in advance of its implementation. The agreed-upon faculty work calendar will then be forwarded to Admissions and Records for development of the Academic Calendar.
- B. Negotiation of the faculty work calendar entails the establishment of the first and last day of the semester, the placement of PDA, Flex, District-designated activities, Chair training, New Faculty Orientation days, Commencement, and Spring Break.
- C. AFA will consult with SEIU over the placement of holidays that have more than one (1) option.
- D. Faculty will be given no fewer than six (6) calendar days after the last day of final exams to turn in their grades.
- E. In the event that the college is closed on the day that grades are due, the Supervising Administrator will be available to provide support.