

# ALL FACULTY SANTA ROSA JUNIOR COLLEGE ASSOCIATION

## EXECUTIVE COUNCIL MEETING MINUTES

May 14, 2025

(Approved by the Executive Council on August 27, 2025)

Executive Councilors present (noted by \*):

* Anne Donegan, <i>presiding</i>	* Steven Kessler	* Siobhan McGregor-Gordon	* Carlos Valencia
* Ashley Arnold	* Jan Kmetko	* Venona Orr	* Michelle van Aalst
* Marc Bojanowski	* Dawn Lukas	* Jessie Paisley	* Sarah Whyllly
* Jessica Bush	* Sean Martin	* Ivan Tircuit	* Patsy Young
	* Tony Martin	* Emily Schmidt	* <i>associate vacancy</i>

Negotiators/Appointed Positions present: K. Frindell Teuscher, Mark Ferguson

Staff members present: Stephanie Simons

The meeting was called to order at 3:00 p.m. in Bertolini 4875, on the Santa Rosa campus and via Zoom conferencing.

### CLOSED SESSION REPORTS

1. **Conciliation/Grievance Report**. This report and discussion were conducted in Closed Session.
2. **Negotiations Report**. This report and discussion were conducted in Closed Session.
3. **Cabinet Report**. This report and discussion were conducted in Closed Session.

Closed Session adjourned at 4:00 p.m.

### OPEN SESSION

Open Session reconvened at 4:02 p.m.

### MEMBER CONCERNS

1. **Class cap exceeded without faculty permission**. A member reported they had a class cap exceeded by one person, and noted that the person had automatically been allowed to join from the waitlist. While the issue was sorted out within a day, the faculty member found the auto-waitlist action to be insufferable. The faculty member requested AFA provide all faculty with information regarding the auto-waitlist function to avoid unnecessary upset and confusion.
2. **Compensation for SLOs**. A member asked AFA to help make easier and more transparent the District's process for applying for pay for completing SLOs.
3. **Pay for instruction with teaching assistants**. It was explained that teaching with assistants can require extra work in the form of scheduling tasks, meetings, and providing direction to the teaching assistants. The member requested AFA negotiate for compensation for the extra work.
4. **Parking inequity**. A member stated because of the current method by which parking passes are awarded, they were not able to obtain parking close to their office. The desired lot appeared to be consistently empty indicating faculty who are awarded the passes for the lot in question may not actually be using the parking privilege. A member asked the union to address the issue of parking.

### MINUTES

A motion was made and seconded to approve the minutes from the April 23, 2025 Executive Council meeting (18 in favor, 0 opposed, 0 abstentions). (Approved minutes are posted at <http://www.afa-srjc.org/minutes.shtml>).

### MAIN REPORTS

#### 1. President's Report.

- **Vice-President of Membership & Outreach Vacancy**. Anne congratulated Ivan Tircuit for prevailing in the election to serve as interim Vice-President of Membership & Outreach during fall 2025.

- Thanks to outgoing Councilors. Anne expressed gratitude to Wayne Downey, Jessica Bush, and Jan Kmetko for their service to AFA. Anne gave well-wishes to Steven Kessler, who temporarily left AFA for a fall semester sabbatical, and to Carlos Valencia who stepped down after many years of dedicated service to AFA.
- District-wide Committees: District reorganization resulted in deferring committee appointments until fall. Councilors were asked to send their committee preferences to the AFA Office.

## DISCUSSION ITEMS

### 1. AFA Funds Allocation

Anne explained there are still funds in excess of FDIC insurable amounts in some of the AFA accounts. Anne requested the Executive Council's permission to continue reinvesting funds to protect the reserves. It was also suggested that next semester AFA might pursue advice from a financial advisor.

- A motion was made and seconded to send this item to an action item.

### 2. Summer Hours: Website, Negotiations (amended)

Anne asked the council to amend the discussion item to include paying Negotiators for summer work. The District requested to continue negotiations regarding health care premium increases to be completed by July 1, 2025.

- Negotiators required up to 15 hours each.
- Sarah Whyllly agreed to provide needed support with the website redesign project. Forty hours were requested.
- A motion was made, and seconded to amend the discussion item to include negotiator pay.
- A motion was made and seconded to send this amended item to an action item.

### 3. Meeting Room 2025-26

DRD graciously offered to continue hosting AFA meetings in Bertolini 4875 in fall semester. Anne asked the Executive Council if there were any objections to accepting the offer. There were no objections, only expressions of approval and gratitude. The AFA Executive Council meetings in fall will continue to be held in Bertolini 4875.

## ACTION ITEMS

### 1. AFA Funds Allocation

- This item was moved from a Discussion Item.
- There was further discussion regarding the allocation of funds:
  - Maintain a moderate balance in the account as a show of strength, even though it is not doing anything.
  - AFA should proactively work with businesses that align with AFA's ideals.
  - Preference for a high-yield savings account or short-term bonds were stated.
  - The investment with the highest rate in the shortest term allows for fluidity of assets.
- There was no further discussion.
- A motion was made, seconded, and approved to give the AFA President, Secretary-Treasurer, and AFA staff the permission to move funds as discussed (unanimous consent).

### 2. Motion to amend Discussion Item 2: Summer Hours.

- This item was created to request permission to amend the discussion of summer hours to include approving hours for negotiators due to the District's request to continue negotiations into the summer.
- A call was made for further discussion, of which there was none.
- A motion was made, seconded, and approved to amend the Discussion Item to include a discussion of summer pay for negotiators (unanimous consent).

### 3. Summer Hours: Website, Negotiations

- This item was moved from a Discussion Item.
- There was further discussion regarding the availability of funds to pay for the additional expenses. The Secretary-Treasurer explained the expenditure will be included in next year's budget.
- There was a call for further discussion. There being none, a vote of the Council was conducted.
- The Council voted to approve up to 40 hours for website work and up to 15 hours per negotiator for work over the summer (unanimous consent).