

EXECUTIVE COUNCIL MEETING MINUTES

January 23, 2019

(Approved by Executive Council on February 13, 2019)

Executive Councilors present (noted by *):

*Karen Frindell Teuscher, <i>presiding</i>	*Dianne Davis	*Bud Metzger	*Mike Starkey
*Filomena Avila	*Claire Drucker	*Terry Mulcaire	*Erin Sullivan
*Paulette Bell	*Robert Jackson	*Jessica Paisley	*Sarah Whyllly
*Shawn Brumbaugh	*Sean Martin	*Margaret Pennington	*Albert Yu
*Ted Crowell	*Molly Matheson	*Karen Stanley	

Negotiators/Appointed Positions present: Mark Ferguson, Warren Ruud, Julie Thompson

Staff members present: Carol Valencia

The meeting was called to order at 3:09 p.m. in Lark #2004, on the Santa Rosa campus.

CLOSED SESSION REPORTS

1. **Negotiations Report**. This report and discussion were conducted in Closed Session.
2. **Conciliation/Grievance Report**. This report and discussion were conducted in Closed Session.
3. **Cabinet Report**. None.

Closed Session adjourned at 4:07 p.m.

OPEN SESSION

Open Session reconvened at 4:07 p.m.

MEMBER CONCERNS WITHIN AFA'S PURVIEW

1. **SJRC Emergency Alerts**. In response to the recent emergency alert on campus, Karen Stanley asked about the responsibility of faculty during campus emergencies. There was a discussion about the lack of information provided to faculty and the need for immediate correction.
2. **Adjunct Medical Benefits Program**. Margaret Pennington asked for updated information about enrollment and the fund balance for the program given the new provision allowing probationary adjunct faculty members to join and the cuts to the academic schedule. Robert Jackson responded that there was no noticeable spike in enrollment after the last enrollment period (Oct. 2018), and the 2-percent hourly salary contributions are currently paying for the program costs.
3. **SRJC Parental Leave Policy**. Erin Sullivan asked the negotiations team to work on improving our current inadequate parental leave policy (see [Article 18.03](#)). She also asked if there is a formal policy at the college to notify faculty of any student deaths. There was a discussion about inconsistencies in how the college community has been notified in the past. Karen suggested that perhaps these announcements should go through the public relations department.
4. **Grad Inflation Article**. Bud Metzger distributed an article on "Grad Inflation" that might be of interest. He explained that there are high schools that are allowing students to make up for failed classes by taking short-term online classes and/or meaningless exams.
5. **Faculty Control of Canvas Accounts**. Paulette Bell raised a concern from faculty about the practice in some departments where faculty portals are used to send email messages to students about

enrollment. She asked whether there is a policy in place to prevent this practice. In addition, she has been informed that some Canvas online courses are being turned over to other instructors without the author's permission, thus violating their copyright protections.

6. Emergency Preparedness during Power Outages. Paulette explained that the power went out at night last week, and she had to figure out how to safely evacuate a disabled student from the third floor of Maggini Hall. The campus personnel did not know how to operate the stair chair. She asked about the obligation of faculty members in these emergency situations.
7. Social Security Retirement Option. Margaret asked that the AFA negotiations team address the desire of adjunct faculty members to have an option to select Social Security as a retirement option. Karen explained that we would like to set the facts straight via email and have also added this item to the negotiations list.

MINUTES

There being no corrections or additions, the Council approved a motion made and seconded to approve the minutes from the January 23, 2019 Executive Council meeting as submitted (17 in favor, 0 opposed, 1 abstentions).

(Approved minutes are posted at <http://www.afa-srjc.org/minutes.shtml> .)

DISCUSSION ITEMS

1. **Spring 2019 Council Election Timeline**
 - Karen projected and explained the election timeline for the Council and guests. For those Councilors who are up for re-election, please note the upcoming deadlines.
2. **CCCI Spring 2019 Conference Attendees**
 - Karen explained that the spring conference will either be in San Francisco or Sacramento. AFA will fully pay for four attendees and will be pay registration-only for any other Councilors who want to attend.
 - Please let AFA staff know by Feb. 13 if you want to attend the conference.
3. **Endorsement of Sharon Hendricks, CalSTRS Board**
 - Karen explained that Sharon is running for the CalSTRS board and is seeking our endorsement.
 - Warren added that we endorsed her in the past and donated to her campaign. We do not know yet if she will have any challengers.
 - There was a discussion about her past record of representing faculty interests well and her endorsement by FACCC.
 - A motion was made, seconded and approved by unanimous voice vote to move this item to an Action Item (18 in favor, 0 opposed, 0 abstentions).

ACTION ITEMS

1. **Appointment of AFA Representative to the Instructional Technology Group, 2018-19**
 - Karen explained that this vacancy was announced at our December meeting. She asked if there are any nominees for this open position. There being none, she asked the Council to forward any potential nominees and explained that we will keep it on the Action agenda for our next meeting.
2. **Appointment of AFA Representative to the Equal Employment Opportunity Advisory Committee (EEOAC), 2018-19**
 - Karen explained that this vacancy was announced at our December meeting. She nominated Casandra Hillman, full-time faculty member in the KAD department, and asked for further nominees. There being none, a motion was made, seconded and approved by unanimous voice vote to appoint Casandra Hillman as the AFA representative to the EEOAC (18 in favor, 0 opposed, 0 abstentions).
3. **Endorsement of Sharon Hendricks, CalSTRS Board**
 - This item was moved from a Discussion Item. There being no further discussion, a motion was made, seconded and approved by unanimous voice vote to endorse Sharon Hendricks for the CalSTRS Board (18 in favor, 0 opposed, 0 abstentions).

OTHER REPORTS

1. **President's Report.** Karen reported briefly on the following items:
 - AFA has been given a chance to meet with our state legislators (arranged by FACCC). These meetings will be in Santa Rosa on a Friday in March. The Council will be invited once we secure a date and time.
 - Our Spring Retreat needs to be re-scheduled, and she proposed Sunday, March 31 as the new date. Please check your calendars before we officially make the change.
2. **Treasurer's Report:** Nov. & Dec. 2018. Sean reported briefly on the following items:
 - From Nov. 2018 Report:
 - The *Conference & Travel* expense was the final one for the fall CCCI conference.
 - Our *Donation* expense was for the two Butte Community College unions.
 - The *Event* expense was for our fall retreat.
 - The *Subscription* expenses were for our Sonic and Basecamp services.
 - From Dec. 2018 Report:
 - The *Conference & Travel* expense was mileage reimbursement for attendance at the fall semester Bay Faculty Association meetings.
 - The *Events* expense was for the dinner with our FACCC representatives and for the new faculty event for probationary faculty.

The meeting was adjourned at 4:51 p.m.

Minutes submitted by Carol Valencia.