

EXECUTIVE COUNCIL MEETING MINUTES

August 31, 2016

(Approved by Executive Council on September 14, 2016)

Executive Councilors present (noted by *):

*Karen Frindell Teuscher, <i>presiding</i>	*Dianne Davis	*Sean Martin	*Michelle Van Aalst
*Filomena Avila	*Terry Ehret	*Molly Matheson	*Albert Yu
*Denise Beeson	*Deirdre Frontczak	*Bud Metzger	* <i>Adjunct Vacancies (2)</i>
*Paulette Bell	*Michelle Hughes Markovics	*Terry Mulcaire	
*Shawn Brumbaugh	*Robert Jackson	*Karen Stanley	

Negotiators/Appointed Positions present: Debbie Albers, Marc Bojanowski, Mark Ferguson, Warren Ruud
Staff members present: Carol Valencia

The meeting was called to order at 3:03 p.m. in Doyle Library, Room #4245, on the Santa Rosa campus.

CLOSED SESSION REPORTS

1. **Negotiations Report.** This report and discussion were conducted in Closed Session.
2. **Conciliation/Grievance Report.** This report and discussion were conducted in Closed Session.

Closed Session adjourned at 4:00 p.m.

OPEN SESSION

Open Session reconvened at 4:10 p.m.

MEMBER CONCERNS WITHIN AFA'S PURVIEW

1. Filomena Avila raised a concern about the role of department chairs based on a statement made at the recent department chairs training that they are "part of Academic Affairs" and are acting as the District in their role as Chairs. Karen reiterated that Article [13.01](#) states that "Faculty members serving as chairs or coordinators are classified as faculty." She also offered to meet with Chairs at any time to offer our help.
2. Denise Beeson raised a concern about how departments determine hourly assignments in light of the Spring 2017 schedule cuts. Karen explained that departments should follow the procedures outlined in Article 16 when making hourly assignments (see [Article 16.03.C](#)). If a department wants to have additional scheduling procedures that do not conflict with Article 16, that is up to them.
3. Denise raised a question about the procedures and timing in Article 14B for an adjunct faculty member who would like to reject the peer evaluator assigned to them. She asked if the faculty member is entitled to see the evaluation rotation list before deciding whether to reject his/her peer evaluator. Karen responded that there is nothing that prohibits the department from sharing their rotation list but also nothing that requires it. She added that, even if a faculty member saw the list, they wouldn't necessarily be able to know who would be the next peer assigned to them.

MINUTES

There being no corrections or additions, by voice vote, the Council approved a motion made and seconded to approve the minutes from the following meetings as submitted: May 11, 2016 Executive Council Meeting; May 16, 2016 Special Executive Council Meeting; May 16, 2016 General Meeting; May

20, 2016 Special Executive Council Meeting; and May 20, 2016 General Meeting (15 in favor, 0 opposed, 2 abstentions).

(Approved minutes are posted at <http://santarosa.edu/afa/minutes.shtml> .)

DISCUSSION ITEMS

1. Executive Council Adjunct Representative Vacancies for 2016-17

- Karen explained that we have two mid-term vacancies for adjunct Councilors.
- Paulette Bell asked if the Council could consider a vote to allow Margaret Pennington to retain her seat for the remainder of her term.
- Karen explained the procedure outlined in the AFA Bylaws to allow a Councilor to retain a vacated seat due to absences.
- A motion was made, seconded and approved by unanimous voice vote to allow the Council to vote on whether to reinstate Margaret (17 in favor, 0 opposed, 0 abstentions).
- There was a discussion about Margaret's role on the Council and desire to retain her seat.
- Paper ballots were issued to the Council and counted by Michelle Van Aalst and Marc Bojanowski. The two-thirds majority required by the AFA Bylaws was not met.
- Based on the vote above, Karen explained that we have two open seats on the Council and will advertise these vacancies to our membership as soon as possible. Interested candidates should respond by Tuesday, September 13 so that the Council can consider the candidates at our next Executive Council meeting, on September 14.

2. Fall 2016 Executive Council Calendar

- Karen directed the Council to the Fall 2016 Calendar and noted the following items: The Oct. 26 Council meeting will be held in Petaluma; the Retreat will be on Sunday, Oct. 2; and the Council meeting on Nov. 23 (the day before Thanksgiving) is tentative. Today's Agenda has the December meeting as Dec. 7, and that is incorrect. The Executive Council and General Meeting in December will be held on Dec. 14.

ACTION ITEMS

1. Appointment of AFA Rep to Professional Development Committee (2016-17)

- Karen explained that we had one nominee for this appointment at our May 11 meeting. She asked for additional nominations. There being none, a motion was made, seconded and approved by unanimous voice vote to appoint Paulette Bell as the AFA representative to the Professional Development Committee for 2016-17 (16 in favor, 0 opposed, 0 abstentions).

OTHER REPORTS

1. President's Report. Karen reported as follows:

- We have a contested Board of Trustees election this year, and we would like to interview the candidates in order to make a decision on endorsements. We will invite all three candidates to be interviewed. The AFA Endorsement Guidelines were read to the Council. We would like to complete the endorsement recommendation by our Sept. 28 meeting so that the Council can vote on the endorsements before early voting begins. Volunteers to serve on the Endorsement Task Force were solicited. Denise Beeson, Bud Metzger and Karen Frindell Teuscher volunteered. Any additional volunteers should contact the AFA office.
- Deirdre Frontczak was asked to comment on a new bill before the State legislature that addresses rights for part-time faculty members. Deirdre explained that Assembly Bill 1690 was almost pulled, and then was rewritten by the Senate as Senate Bill 1379. The requirements for part-time faculty rights set out in the Bill are seniority, a public seniority list, and written procedures for how faculty get on and off the seniority list. There must also be a formalized negotiating body that represents part-time faculty and specified evaluation procedures. If it passes, it will be a State mandate with some teeth so that our District and others can't say that the rights they give part-time faculty are "optional." The California Federal of Teachers and FACCC worked collaboratively to support the two Bills. The new Senate version is weakened from the original Assembly Bill.

2. Treasurer's Report: Year End 2015-16. Michelle Van Aalst reported as follows:

- For the 2015-16 year, we finished with a positive balance.

- The final budget figures reflect the rebate given by FACCC last year.

The meeting was adjourned at 4:52 p.m.

Minutes submitted by Carol Valencia.