

EXECUTIVE COUNCIL MEETING MINUTES

February 22, 2017

(Approved by Executive Council on March 8, 2017)

Executive Councilors present (noted by *):

*Karen Frindell Teuscher, <i>presiding</i>	*Shawn Brumbaugh	*Robert Jackson	*Margaret Pennington
*Filomena Avila	*Dianne Davis	*Sean Martin	*Karen Stanley
Denise Beeson	*Terry Ehret	Molly Matheson	*Michelle Van Aalst
*Paulette Bell	*Deirdre Frontczak	*Bud Metzger	*Albert Yu
*Marc Bojanowski	*Michelle Hughes Markovics	*Terry Mulcaire	

Negotiators/Appointed Positions present: ~~Debbie Albers, Mark Ferguson~~, Warren Ruud, Julie Thompson

Staff members present: Carol Valencia

Faculty members present: Corinna McClure, Michael Shaffer

The meeting was called to order at 3:08 p.m. in Doyle Library, Room #4245, on the Santa Rosa campus.

CLOSED SESSION REPORTS

1. **Negotiations Report.** This report and discussion were conducted in Closed Session.
2. **Conciliation/Grievance Report.** This report and discussion were conducted in Closed Session.
3. **Cabinet Report.** This report and discussion were conducted in Closed Session.

Closed Session adjourned at 3:53 p.m.

OPEN SESSION

Open Session reconvened at 4:03 p.m.

MEMBER CONCERNS WITHIN AFA'S PURVIEW

1. Terry Ehret stated that Eric Thompson (SRJC Senate President) brought up the need for faculty members to know whether or not they are AFA members and expressed his support for increased AFA membership at the last Senate meeting. It was mentioned that after that Senate meeting, the Senior Vice President of Academic Affairs told Eric that having done so was not in his purview. AFA believes that the comment made by the SVPAA could be construed as "union busting."
2. Bud Metzger explained that Dr. Chong made a statement at PDA day that SRJC enrollment is down four percent year-over-year from 2016, and that the State only provides the College with a set dollar amount for payroll expenses. Bud commented that it would appear to be better (financially) for the college to allow courses to remain on the schedule rather than cancelling them in order to increase the funding the college receives. Karen added that Doug Roberts presented his plan for eliminating the College's deficit at the last Board meeting, and it did not include cutting course sections.

MINUTES

There being no corrections or additions, by voice vote, the Council approved a motion made and seconded to approve the minutes from the February 8, 2017 Executive Council meeting as submitted (15 in favor, 0 opposed, 1 abstention).

(Approved minutes are posted at <http://www.afa-srjc.org/minutes.shtml> .)

DISCUSSION ITEMS

1. CCCI Spring Conference Attendees (San Francisco, April 20-22)

- Karen explained that we have budgeted for four people to attend the full conference and as many as would like to attend for one day. Karen and Julie Thompson will be attending. Please let staff know of your interest in the next two weeks.

2. FACCC PAC Honoree Contribution for 2017 (Senator Richard Pan)

- Karen explained that every year FACCC selects a legislator to sponsor. This year, their Political Action Committee has selected Sen. Richard Pan from the Sacramento area. He is a UC Davis educator and practicing pediatrician.
- There was a discussion about Sen. Pan’s background and voting record. (See <http://sd06.senate.ca.gov/> .)
- There was discussion regarding the purpose of contributing to FACCC’s Honoree program. In addition to helping the particular legislator, we are supporting FACCC’s ability to work for faculty interests at the state level.
- A request was made to postpone voting on this until Councilors can conduct research on Sen. Pan. Karen responded that we need to make a decision before our next Council Meeting on March 8, but that we could place it as an Action Item on our Retreat Agenda.

3. Opening of Nominations for Officers: 2017-18

- Karen opened the nominations for Officers for 2017-18. The following nominations were made:

Position	Nominee(s)
President	Karen Frindell Teuscher
VP, Santa Rosa	Sean Martin
VP, Petaluma	Mike Starkey
Secretary/Treasurer	Sean Martin
Conciliation/Grievance Officer	Terry Mulcaire
Chief Negotiator	Julie Thompson

- Nominations will remain open until voting is conducted at the next Council Meeting.

4. Opening of Nominations for Negotiations Team Members: 2017-18

- Karen opened the nominations for Negotiations Team Members for 2017-18. The Chief Negotiator and President are on the team by position. There are four at-large negotiators, and two of them must be adjunct faculty members. The following nominations were made:

Position	Nominee(s)
Chief Negotiator & President	By position
At-large Negotiators	Paulette Bell, Marc Bojanowski, Deirdre Frontczak, Sean Martin, Terry Mulcaire
Note Taker	Julie Thompson
Data Analyst	None

- Nominations will remain open until voting is conducted at the next Council Meeting.

5. Opening of Nominations for Other Appointed Positions: 2017-18

- Karen opened the nominations for Other Appointed Positions for 2017-18. The following nominations were made:

Position	Nominee(s)
Adjunct Cabinet Representative	Bud Metzger, Deirdre Frontczak

Publications Coordinator	Marc Bojanowski
DTREC Co-Chair	Warren Ruud
Bay Faculty Representative	None

- Nominations will remain open until voting is conducted at the next Council Meeting.

6. Change to AFA District Committee Policy

- Karen explained that there was a recent discussion at College Council about several newly composed committees, some of which have changed from Presidential Advisory Committees to Standing Committees and, as a result, need new faculty representatives. The work of these committees falls within AFA's purview, and we would like to have AFA representation.
- In order to have AFA representatives on these committees, we need to revise our District Committee Policy. If approved, we will need to find new representatives to serve.
- The four new committees are:
 - Student Success & Equity. This committee merged with Basic Skills.
 - Instructional Technology Group. This committee controls the purchase and distribution of computers throughout the campus.
 - District Facilities Planning
 - Sustainability. This new committee was created via the merger of three groups.
- There was a discussion about the decision-making role of these committees and the need for AFA representation. It was noted that committee representatives do not have to be Council members which could allow faculty members to serve without being on the Council or Senate.
- A motion was made, seconded and approved by unanimous voice vote to move this item to an Action Item (16 in favor, 0 opposed, 0 abstentions).

7. Revised AFA Budget, 2016-17

- Sean Martin projected the Revised Budget for the Council and highlighted the following changes:
 - *Dues: Adjunct Faculty Members* (Revenue Item) has been adjusted downward to reflect the actual dues received to date. We believe this decrease is due to District schedule cuts.
 - *Equipment: Purchase* (Expense Item) has been adjusted upward to account for the deductible on our new copier.
 - *Reassigned Time* (Expense Item) has been adjusted upward to reflect that we paid for our Summer 2015 reassigned time this fiscal year and the increase in the cost of our Summer 2016 time.
 - The changes highlighted above result in changes to *Total Revenue*, *Total Expenses* and *Net Revenue* as noted on the Revised Budget.
 - As is our practice, this change to *Net Revenue* is a conservative estimate, and we believe we will finish the fiscal year without a deficit.
- There being no questions or discussion, a motion was made, seconded and approved by unanimous voice vote to move this item to an Action Item (16 in favor, 0 opposed, 0 abstentions).

ACTION ITEMS

1. Change to AFA District Committee Policy

- This item was moved from a Discussion Item.
- There being no further discussion, a motion was made seconded and approved by unanimous voice vote to change the AFA District Committee Policy to include representation on the following committees: Student Success and Equity, Institutional Technology Group, District Facilities Planning, and Sustainability (16 in favor, 0 opposed, 0 abstentions). (See http://www.afa-srjc.org/Policies/district_committees.pdf .)

2. Revised AFA Budget, 2016-17

- This item was moved from a Discussion Item.
- There being no further discussion, a motion was made, seconded and approved by unanimous voice vote to approve the Revised AFA Budget for 2016-17 (16 in favor, 0 opposed, 0 abstentions).

OTHER REPORTS

1. President's Report. Karen reported as follows:

- The Faculty Forum will be Friday, March 10 from 9:00-11:00 a.m., in Newman Auditorium. The agenda title is Shared Governance: Faculty Role & Faculty Voice. Please encourage your colleagues to attend.
- Dr. Chong has called an Online Education Summit for Friday, May 5 from 9:00-12:00 (location TBA). We would like to come with questions and have a strong presence.
- Measure H Update
 - AFA has been monitoring activities regarding the bidding for and awarding of contracts. It appears that some consultants are steering contracts toward certain vendors. At least one consultant has been questioned directly about how they are choosing vendors.
 - Budgets have been presented over and over again, but it's not clear to faculty what's going on. Questions are asked, but the answers are not sufficient. Faculty are being blamed for decisions when they did not have input.
 - The State matching funds for Proposition 51 are being blocked by Governor Brown and may never be released. If the funds are not released, three of SRJC's projects will be reduced.
 - The Capital Projects office seems to want to improve relations with faculty. We feel that transparency would go a long way toward improving this relationship.
- AFA Membership Drive. Please respond to the Doodle Poll recently sent out about adopting departments for the Drive. We will talk more about this at our Retreat this Sunday.

2. Treasurer's Report: December 2016, January 2017. Sean Martin reported as follows:

- For December 2016, the *Reassigned Time* expense included payment for our Summer 2015 and Summer 2016 time. We also paid our yearly *Rent* expense.
- For January 2017, we paid part of our audit fees (*Professional Fees: Accountant*) and also paid for our Fall 2016 *Reassigned Time*.

The meeting was adjourned at 5:05 p.m.

Minutes submitted by Carol Valencia.