

EXECUTIVE COUNCIL MEETING MINUTES

February 8, 2017

(Approved by Executive Council on February 22, 2017)

Executive Councilors present (noted by *):

*Karen Frindell Teuscher, <i>presiding</i>	*Shawn Brumbaugh	*Robert Jackson	*Margaret Pennington
*Filomena Avila	*Dianne Davis	Sean Martin	*Karen Stanley
*Denise Beeson	*Terry Ehret	*Molly Matheson	*Michelle Van Aalst
*Paulette Bell	*Deirdre Frontczak	*Bud Metzger	*Albert Yu
*Marc Bojanowski	*Michelle Hughes Markovics	*Terry Mulcaire	

Negotiators/Appointed Positions present: Debbie Albers, ~~Mark Ferguson~~, Warren Ruud, Julie Thompson

Staff members present: Carol Valencia

Faculty members present: Tatjana Omrcen, Kat Valenzuela

The meeting was called to order at 3:08 p.m. in Doyle Library, Room #4245, on the Santa Rosa campus.

CLOSED SESSION REPORTS

1. **Negotiations Report**. This report and discussion were conducted in Closed Session.
2. **Conciliation/Grievance Report**. This report and discussion were conducted in Closed Session.

Closed Session adjourned at 4:02 p.m.

OPEN SESSION

Open Session reconvened at 4:10 p.m.

MEMBER CONCERNS WITHIN AFA'S PURVIEW

1. Bud Metzger asked if it would be possible to have a general report on the discussion items from AFA Cabinet meetings. Karen responded that she could do a general Cabinet Report during Closed Session. Terry Ehret also asked if there could be a report on any AFA/Senate joint meetings. Karen responded that those meetings occur infrequently, usually on the fifth Wednesdays, but that she could include a report on those meetings as well.

MINUTES

There being no corrections or additions, by unanimous voice vote, the Council approved a motion made and seconded to approve the minutes from the January 25, 2017 Executive Council meeting as submitted (16 in favor, 0 opposed, 0 abstentions).

(Approved minutes are posted at <http://www.afa-srjc.org/minutes.shtml> .)

PRESENTATION

1. **Annual Audit Report for 2015-16** (*Mike Gibson, Gibson & Associates, Inc. CPA*)
 - Gibson explained that he prepared an Independent Audit Report after reviewing AFA's financial statements and expressing an opinion on them.
 - He walked the Council through the audit documents posted on the AFA website (see <http://www.afa-srjc.org/audits.shtml>):

- Schedule of Unrestricted General Operating Expenses and the Allocation of Expenses Between Chargeable and Non-Chargeable
- Independent Auditor's Report
- Statement of Financial Position
- Statement of Activities and Changes in Net Assets
- Statement of Cash Flows
- Notes to Financial Statements
- Schedule of Expenses
- Some highlights from the documents above included AFA's net assets (\$229,000) and percentage of expenses for support services (28 percent). Expenses increased about \$14,000 from last year—mostly payroll and reassigned time increases.
- AFA's chargeable percentage is 99.72 percent which is slightly higher than last year.
- Gibson reminded AFA's officers to inspect all documents that are signed.
- There were no questions from the Council.

DISCUSSION ITEMS

1. AFA Membership Drive

- Karen explained that this item was requested as an agenda item at our last meeting. She has prepared a list of ideas and would like the Council's input.
- A new court case was filed just this week that is challenging the right of employee unions to collect fair share service fees from non-members. That case out of Santa Ana, California is [Yohn v. CTA](http://www.latimes.com/local/lanow/la-me-edu-suit-against-teacher-union-fees-20170207-story.html). (See <http://www.latimes.com/local/lanow/la-me-edu-suit-against-teacher-union-fees-20170207-story.html> .)
- Karen's three-pronged approach to increasing membership includes:
 - Talking to the Department Chair Council;
 - Stuffing faculty mailboxes with physical membership forms; and
 - Enlisting the Council's help in adopting departments for targeted membership drives. That help might include contacting the department, going to a department meeting and bringing membership forms, getting a list of non-members for the department, and/or explaining the new court case above. We have 12 departments represented by the Council membership and 18 that are not.
- Additional suggestions from the Council:
 - Conducting a membership phone drive
 - Putting a "Membership Drive" sign in front of the AFA office
 - Setting up a sign-up table at PDA Day and Commencement Day
 - Handing out flyers about how to tell whether or not you are a member
 - Asking to get on a DCC/IM Agenda
 - Recognizing people who are already members with buttons, stickers, office door signs
 - Partnering with SEIU to do a joint membership drive
 - Registering people to vote at the same time
 - Including the names and photos of former AFA Councilors on the AFA website
- Karen thanked the Council for their input, explaining that we will begin to put these ideas into place very soon.

2. New AFA Website

- Karen explained that we have applied for a free website development project with the advanced Digital Media students. We have also requested their help in developing a new logo, motto and colors.
- A small sub-group of the Cabinet has met once to discuss ideas. If any Councilors are interested in helping to make decisions about the site, please contact AFA staff.

OTHER REPORTS

1. **President's Report.** Karen reported as follows:
 - Measure H Update:
 - The Board Procedure we discussed at our last meeting (0.29P: Procedures for Establishing and Maintaining the Independent Citizens' Board Oversight Committee) was deleted by the Board at

their January meeting as part of the consent agenda. The rationale for making the change in this manner was that deletion of the policy was a minor change. The Board Agenda back-up materials said the Procedure is not needed because it is not part of the College's purview. However, Ed Code is clear that the Board is supposed to establish the Committee. She will be bringing this as a discussion item at College Council.

- A robust discussion by the Council and guests ensued about how to inform faculty members about these issues.
- It was noted that the California League of Bond Oversight Committees (see <http://www.calboc.org/>) has a newsletter with an article on what was done at Solano Community College.
- There was a discussion about how to use College and community publications to get the word out.
- There was a discussion about the upcoming Faculty Forum on March 10 and PDA sessions as ways to inform faculty members.

The meeting was adjourned at 5:10 p.m.

Minutes submitted by Carol Valencia.