

## EXECUTIVE COUNCIL MEETING MINUTES

January 25, 2017

(Approved by Executive Council on February 8, 2017)

Executive Councilors present (noted by \*):

*Karen Frindell Teuscher, <i>presiding</i>	*Shawn Brumbaugh	*Robert Jackson	*Margaret Pennington
*Filomena Avila	*Dianne Davis	*Sean Martin	*Karen Stanley
*Denise Beeson	*Terry Ehret	*Molly Matheson	*Michelle Van Aalst
Paulette Bell	*Deirdre Frontczak	*Bud Metzger	Albert Yu
Marc Bojanowski	*Michelle Hughes Markovics	*Terry Mulcaire	

Negotiators/Appointed Positions present: Debbie Albers, ~~Mark Ferguson~~, Warren Ruud, Julie Thompson

Staff members present: Carol Valencia

Faculty members present: Leslie Crane

The meeting was called to order at 3:10 p.m. in Doyle Library, Room #4245, on the Santa Rosa campus.

### CLOSED SESSION REPORTS

1. **Negotiations Report.** This report and discussion were conducted in Closed Session.
2. **Conciliation/Grievance Report.** This report and discussion were conducted in Closed Session.

Closed Session adjourned at 4:03 p.m.

### OPEN SESSION

Open Session reconvened at 4:10 p.m.

### MEMBER CONCERNS WITHIN AFA'S PURVIEW

1. **Bookstore Outsourcing.** Terry Ehret described a concern from an adjunct faculty member about the decision to turn the bookstore management over to an outside company. It is her understanding that the transfer would happen mid-semester, and the new company would have the option of purchasing or not purchasing the bookstore's current inventory. However, if the new company does not purchase the existing inventory, students in 8-week short courses would not be able to purchase books. Karen responded that students are being told to purchase their books elsewhere because of this issue. She acknowledged the extra instructor workload, and that faculty members were not warned in advance. An additional question was raised about how students receiving financial aid will be able to purchase books from an outside vendor.
2. **Adjunct Medical Benefits Program.** Bud Metzger asked a question about the oversight and balance of the Adjunct Medical Benefits Account and whether the two percent deduction from hourly assignments is still needed. He also asked how many adjunct faculty members receive medical benefits under this program. Julie Thompson responded that the two percent deduction is from all hourly assignments (both adjunct and overload). (See [Article 10.05.D.](#)) She also explained that the program just about breaks even, and the District has an interest in keeping the program going and afloat. Deirdre Frontczak added that 250-300 adjunct faculty members currently receive benefits from the program.
3. **Disability Resources Scheduling.** Dianne Davis raised a concern on behalf of the DRD department about the lack of flexibility in the Article 31 scheduling requirements for full-time faculty. (See [Article](#)

31.01.) She explained that her department requires more flexibility in order to meet the needs of students, especially during the spring recruitment season. The department is hoping to brainstorm some ideas with AFA for an agreement. Karen responded that perhaps a formal interpretation could be used to address the problem.

4. AFA Membership. Health Sciences faculty member Leslie Crane raised a concern that it is difficult for faculty members to know whether they are members of AFA. She did not know she wasn't a member until she realized that she was not able to vote on the TA. She would like to see it become easier for faculty members to become members. AFA staff explained that the human resources department is now using NEOGOV for new hire paperwork, and that has recently resulted in increased memberships. The question was also raised about whether AFA membership could be the "default" for new hires, and that perhaps faculty could opt out of membership rather than opt in.
5. New Student Information System (SIS). Filomena Avila raised a concern about college-wide presentations by IT about replacing the current SIS. She explained that there is false information being disseminated, and there is no other system out there that would give us the same functionality as SIS. She believes that any new system would become a workload issue for faculty especially in the counseling department. She would like faculty members to get informed and let their voices be heard about faculty needs.
6. AFA Membership Drive. Robert Jackson requested that an AFA membership drive be placed on a Council agenda in the near future. The idea of placing information about membership status on faculty portals was also discussed.

## MINUTES

Robert Jackson requested that the final posted General Meeting Minutes include a link to the pay parity handout prepared by Mark Ferguson. Karen responded affirmatively. With that addition to the General Meeting Minutes, by unanimous voice vote, the Council approved a motion made and seconded to approve the minutes from the December 14, 2016 Executive Council and General Meetings (15 in favor, 0 opposed, 0 abstentions).

(Approved minutes are posted at <http://santarosa.edu/afa/minutes.shtml> .)

## PRESENTATION

### 1. **Review of Substantive Changes to Board Procedure 0.29P: Procedures for Establishing and Maintaining the Independent Citizens' Bond Oversight Committee (Leigh Sata, Director of Capital Projects)**

- Karen explained that our guest for this presentation (Leigh Sata) would not attend the meeting and did not notify AFA that he would not be there. AFA contacted his office a few days before the meeting, and his administrative assistant responded that he would not be presenting. When this policy was presented at the Senate in November, he also did not attend. His administrative assistant told AFA that Mary Kay Rudolph would handle any future presentations on this Procedure despite the fact that it is in the "Board of Trustees Bylaws" section of the Policies & Procedures Manual. AFA decided to discuss the draft Procedure regardless.
- Karen explained that when this Procedure was brought to College Council by Sata, he stated that the Citizens Bond Oversight Committee (CBOC) was already following its Bylaws. The proposed changes to Procedure 0.29P were intended to bring the policy in line with those bylaws. AFA finds some of the proposed changes (and the bylaws on which they are based) alarming. Of particular concern is the similarity between the management of the CBOC in our District to events at Solano College (where Leigh Sata previously held a similar position) with respect to the CBOC for their bond. A grand jury report found that at Solano, undue control was exerted over the CBOC (See <http://www.solano.courts.ca.gov/materials/CBOC.pdf> .) In addition, per Ed Code, the Committee has more power than what is in the Bylaws (and this new draft Procedure). (See [http://www.calboc.org/docs/BestPractices\\_5.09.pdf](http://www.calboc.org/docs/BestPractices_5.09.pdf) .) The charge of the Oversight Committee is to prevent the waste of bond money, and with this draft Procedure, AFA feels that they are hindered in accomplishing that oversight.
- Karen pointed out three proposed changes to the Procedure for the Council to examine: **Paragraph I.B.2** removes the Board of Trustees representatives from the review of Committee applications; **Paragraph II.E.1** removes the Board of Trustees designation of the Committee

Chair; and **Paragraph III.A.5** limits the number of times the Committee can meet to “quarterly.” By limiting the Committee to quarterly meetings, they will be prevented from acting proactively since they will only get to review things after they have already been done.

- Concerns were also raised about **Paragraph I.B.1**; that it is too vague and may not include labor organizations in “appropriate local groups.”
- There was a further discussion about the amount of bond money being spent on consultants and administration. Sata presented at the last Board of Trustees meeting, saying that “management” spending for this bond is 1.22 percent compared to 1 percent on the last bond (Measure A, 2002)—a 22 percent increase on a higher bond amount. In addition, total “administration costs” are projected to be almost three times what was spent on Measure A. Concerns were raised about the number and cost of so many “consultants” and about how contracts are being awarded. It was noted that there is statewide concern about the school facilities construction industry that seems to have proliferated in recent years.
- There was a discussion about whether AFA should publish this information for the College and local community. AFA needs to ensure that faculty reputation is not tarnished by what the College is doing.
- Karen encouraged all concerned faculty to get informed and involved, and speak out during the Public Comments section of Board meetings.
- Reaching out to our state representatives was also suggested.
- Karen thanked the Council for their input on this important matter, and at the Council’s request, agreed to have regular bond spending updates on future agendas.

#### **ACTION ITEMS**

1. **Appointment of AFA Secretary/Treasurer for Spring 2017**

- Karen explained that Sean Martin was nominated at our last Council meeting in December. She called for additional nominations. There being none, a motion was made, seconded and approved by unanimous voice vote to appoint Sean Martin as Secretary/Treasurer for the remainder of the spring semester (15 in favor, 0 opposed, 0 abstentions).

#### **OTHER REPORTS**

1. **President’s Report.** This report was cancelled due to time constraints.

The meeting was adjourned at 5:02 p.m.

Minutes submitted by Carol Valencia.