

EXECUTIVE COUNCIL MEETING MINUTES

December 10, 2014

(Approved by Executive Council on January 28, 2015)

Executive Councilors present (noted by *):

*Julie Thompson, <i>presiding</i>	*Terry Ehret	*Sean Martin	*MJ Papa
*Filomena Avila	*Karen Frindell Teuscher	Jacqueline McGhee	*Margaret Pennington
Paulette Bell	*Deirdre Frontczak	*Bud Metzger	*George Sellu
*Denise Beeson	*Michelle Hughes Markovics	*Terry Mulcaire	*Karen Stanley
*Paula Burks	*Andre LaRue	* Matt Murray	

Officers/Negotiators/Appointed Positions present: Ted Crowell, Dianne Davis, Mark Ferguson, Warren Ruud

Staff members present: Candy Shell, Carol Valencia

Faculty members present: Carmen Castillo, Joe Fassler, Robin Fautley, Eric Thompson, Alicia Virtue

The meeting was called to order at 3:07 p.m. in Doyle Library, Room #4245, on the Santa Rosa campus.

CLOSED SESSION REPORTS

1. **Negotiations Report.** This report and discussion were conducted in Closed Session.
2. **Conciliation/Grievance Report.** Report postponed due to time constraints.

Closed Session adjourned at 3:50 p.m.

OPEN SESSION

Open Session reconvened at 3:50 p.m.

MEMBER CONCERNS WITHIN AFA'S PURVIEW

1. **AFA PAC Additional Board of Trustees Candidate Contributions.** Margaret Pennington inquired about the PAC contributions approved by the Council via email last week being formalized with an Action Item on the Council Agenda. Julie explained that, for the minutes, she planned to announce the results of the vote in her President's Report; instead, she made the announcement at this time. For the record, the Council directed the AFA PAC Steering Committee to donate additional "retire the debt" campaign contributions as follows: Dorothy Battenfeld and Jordan Burns, \$500 each; Maggie Fishman, \$2000. The final email vote was 15 in favor, 0 opposed, 1 abstention.

MINUTES

There being no corrections or additions, by unanimous voice vote, the Council approved a motion made and seconded to approve the minutes from the November 12, 2014 Executive Council meeting as submitted (16 in favor, 0 opposed, 0 abstentions).

(Approved minutes are posted at <http://santarosa.edu/afa/minutes.shtml> .)

DISCUSSION ITEMS

1. Since the Agenda didn't include any Discussion Items, Julie asked the Council if there were any issues to add to the Agenda.
 - Bud Metzger asked the Council to consider sending an email to all faculty members urging them to encourage their students to register for their Spring 2015 classes as soon as possible to head off early class cancellations due to low enrollment.
 - There was a discussion about past and current District deadlines for class cancellations and whether such an email communication is needed. One appropriate forum for bringing this issue up is at DCC meetings, where department chairs can be encouraged to ask their Deans for justification for any early class cancellations. Filomena Avila assured the Council that the District is already planning a series of communications to students advising them to register for classes early.

ACTION ITEMS

1. **Approval to Retain Councilor with Three Council Meeting Vacancies**
 - Julie explained that the AFA Bylaws require that if a Councilor misses more than three meetings in a semester, he/she is required to vacate the seat unless a two-thirds vote of the entire Executive Council allows him/her to maintain it. (See link to [AFA Bylaws](#).) With today's absence, Paulette Bell has missed three meetings this semester. There was a discussion regarding Paulette's situation, which necessitated her out-of-state travel this semester.
 - A motion was made, seconded and approved by unanimous voice vote to retain Paulette Bell in her seat on the Council (15 in favor, 0 opposed, 0 abstentions).

OTHER REPORTS

1. **President's Report**. Julie reported briefly on the following items:
 - The Council received an email about the open special Cabinet meeting next week.
 - The Board recently approved an Equal Employment Opportunity (EEO) "bare-bones plan." There will be more to come on this.
 - Jan. 28 will be our next Executive Council meeting; the Rep Portal calendar for Spring 2015 has been updated.
2. **Treasurer's Report**. This report was postponed due to time constraints.

Adjourned at 4:05 p.m.

Minutes submitted by Carol Valencia.