

## **EXECUTIVE COUNCIL MEETING MINUTES**

March 11, 2015

*(Approved by Executive Council on March 25, 2015)*

Executive Councilors present (noted by \*):

*Julie Thompson, <i>presiding</i>	*Paula Burks	*Sean Martin	*Matt Murray
*Filomena Avila	*Terry Ehret	*Molly Matheson	*MJ Papa
*Paulette Bell	*Karen Frindell Teuscher	Jacqueline McGhee	*Margaret Pennington
*Denise Beeson	Deirdre Frontczak	*Bud Metzger	*Michelle Van Aalst
*Shawn Brumbaugh	*Michelle Hughes Markovics	*Terry Mulcaire	

Officers/Negotiators/Appointed Positions present: Ted Crowell, Mark Ferguson, Warren Ruud

Staff members present: Candy Shell, Carol Valencia

Faculty members present: Joe Anderson, Albert Yu

The meeting was called to order at 3:04 p.m. in Doyle Library, Room #4245, on the Santa Rosa campus.

### **CLOSED SESSION REPORTS**

1. **Negotiations Report.** This report and discussion were conducted in Closed Session.
2. **Conciliation/Grievance Report.** This report and discussion were conducted in Closed Session.

Closed Session adjourned at 4:03 p.m.

### **OPEN SESSION**

Open Session reconvened at 4:09 p.m.

### **MEMBER CONCERNS WITHIN AFA'S PURVIEW**

1. **Reader Support.** Michelle Hughes Markovics brought up a concern about reader support for classes, raised during her department meeting. Faculty members in her department would like AFA to advocate for a return to the former practice of providing reader support for all "standard" (non-Extended Lecture) courses.
2. **Board Study Session on Redistricting.** Warren Ruud explained that he sent out an email announcing a Board study session on March 25 regarding the issue of redistricting Trustee Area 3•4•5. He encourages a strong faculty turnout at the session to demonstrate to the Board there is strong faculty support for implementation of this change. (See link to [Redistricting Informational Packet.](#))

### **MINUTES**

There being no corrections or additions, by unanimous voice vote, the Council approved a motion made and seconded to approve the minutes from the February 25, 2015 Executive Council meeting as submitted (16 in favor, 0 opposed, 0 abstentions).

(Approved minutes are posted at <http://santarosa.edu/afa/minutes.shtml>.)

## DISCUSSION ITEMS

### 1. **AFA Rep Vacancies on PGI and Sabbatical Committees—Spring 2015**

Julie explained that we need to fill vacancies on two committees this semester:

- The Professional Growth Increment (PGI) committee does most of its work in the fall and meets only "as needed." Molly Matheson volunteered to fill the vacancy on this committee.
- The Sabbatical Committee is doing work right now, and we need to fill this appointment as soon as possible. Karen Frindell Teuscher volunteered to fill the vacancy on this committee.
- A motion was made, seconded and approved by unanimous voice vote to move this item to an Action Item (16 in favor, 0 opposed, 0 abstentions).

### 2. **AFA Representatives to District-wide Committees for 2015-16**

Julie opened up nominations for District-wide committee representatives for next year. The nominations will be open for the next two weeks, when the Council will vote to appoint representatives. The following people were nominated for open committee seats:

- *District Online Committee*: Paulette Bell (It was noted that this is designated as a contract faculty seat and will need special Council approval to make an exception to appoint and compensate an adjunct faculty member.)
- *District Tenure Review & Evaluations Committee*: Paulette Bell
- *Equal Employment Opportunity Advisory Committee*: Terry Mulcaire
- *Professional Development Committee*: Shawn Brumbaugh, MJ Papa
- *Sabbatical Leaves Committee*: Molly Matheson

(See list of [District-wide Committees for 2014-15.](#))

### 3. **AFA Standing Committee Appointments for 2015-16**

Julie opened up nominations for AFA standing committee appointments. These appointments are also open for nominations for the next two weeks. The following people were nominated for open committee seats:

- *New Probationary Faculty Committee*: Molly Matheson, Michelle Van Aalst
- *Political Action Committee (AFA PAC) Steering Committee*: Michelle Hughes Markovics, Sean Martin, Michelle Van Aalst
- *Publications Workgroup*: Terry Ehret

(See list of [AFA Standing Committees for 2014-15.](#))

### 4. **Appointment of Budget Analyst (Negotiations Support) for 2015-16**

Julie explained that Will Baty will be returning as a faculty member next year and is willing to take on his former role of Budget Analyst. A question was raised about Will's scheduled Sabbatical Leave in Fall 2015. Mark Ferguson volunteered to be temporary replacement for Will, if needed. This discussion was tabled until the next Executive Council meeting.

## ACTION ITEMS

### 1. **Reassigned Time for Officers, Negotiators, and Other Positions for Fall 2015**

- Julie highlighted the changes to the reassigned time for Fall 2015 from this semester: adding Negotiations Note Taker (5 percent), Budget Analyst (15 percent), and VP for Petaluma Special Project (5 percent for Art. 16 Expert project). There was a discussion about the budget ramifications of these changes. Julie assured the Council that these proposed changes can always be revisited, if needed.
- A motion was made, seconded and approved by unanimous voice vote to approve the Fall 2015 Reassigned Time as proposed (16 in favor, 0 opposed, 0 abstentions).

### 2. **Election of Officers for 2015-16**

A list of nominations for Officers was projected for the Council. Julie asked for additional nominations for each office. There being none, she declared each election to be uncontested and called for a vote on the slate of candidates. The following Officers for 2015-16 were elected by unanimous voice vote (16 in favor, 0 opposed, 0 abstentions).

- *President*: Karen Frindell Teuscher
- *Chief Negotiator*: Julie Thompson
- *Conciliation/Grievance Officer*: Mark Ferguson

- *Vice President for Santa Rosa:* Sean Martin
- *Vice President for Petaluma:* Michelle Hughes Markovics
- *Secretary/Treasurer:* Michelle Van Aalst

### 3. **Election of Negotiators for 2015-16**

Julie explained that there have been nominations for four "at large" negotiators. She asked for additional nominations. There being none, she declared the election to be uncontested and called for a vote. By unanimous voice vote, the negotiators elected were Ted Crowell and Deirdre Frontczak (adjunct faculty) and Mark Ferguson and Terry Mulcaire (contract faculty) (16 in favor, 0 opposed, 0 abstentions). The election of the Data Analyst and Note Taker will be conducted at a later time.

### 4. **Election of Other Positions for 2015-16**

- Julie projected the list of nominations for Other Appointed Positions and asked for additional nominations. There being none, she declared the elections for the Publications Coordinator, DTREC Co-Chair, and Bay Faculty Association Representative uncontested and called for a vote on the slate of candidates. By unanimous voice vote, the following nominees were elected (16 in favor, 0 opposed, 0 abstentions):
  - *Publications Coordinator:* Matt Murray
  - *DTREC Co-Chair:* Sean Martin
  - *Bay Faculty Association Representative:* Julie Thompson
- Julie called for a paper vote for the contested election of Adjunct Cabinet Representative. Ted Crowell and Candy Shell tabulated the votes; Paula Burks certified the vote. Deirdre Frontczak was elected as Adjunct Cabinet Representative.

### 5. **Appointment of VP-SR & DTREC Co-Chair Fall 2015 Vacancy Replacement**

Julie explained that there is one nominee for the replacement for Vice President for Santa Rosa/DTREC Co-Chair in Fall 2015. Julie called for additional nominations. There being none, the vote was called, and Jacqueline McGhee was elected by unanimous voice vote for this one-semester vacancy replacement (15 in favor, 0 opposed, 0 abstentions).

### 6. **AFA Rep Vacancies on PGI and Sabbatical Committees—Spring 2015**

- This item was moved from a Discussion Item.
- A motion was made, seconded and approved by unanimous voice vote to appoint Molly Matheson as the AFA representative to the PGI Committee and Karen Frindell Teuscher as the AFA representative to the Sabbatical Leaves Committee for the remainder of the spring 2015 semester (16 in favor, 0 opposed, 0 abstentions).

## **OTHER REPORTS**

### 1. **President's Report.** Julie reported briefly on the following items:

- College Council is proposing a change to the Equal Employment Opportunity Advisory Committee that would increase the number of representatives for each group (students, classified, faculty, and management) from two to three. While there are two faculty representatives, the Senate and AFA each appoint one. With the proposed change to three faculty representatives, both AFA and the Senate have an interest in who serves in the third faculty seat. The Senate's interest pertains to its responsibility for faculty hiring, and AFA's interest pertains to the many contractual issues in the Equal Employment Opportunity Plan—for example, nondiscrimination, evaluations, job descriptions, etc. Julie has presented compromise plans that would allow AFA and the Senate to "share" the third faculty appointment; the discussion is ongoing.
- Since our last Executive Council meeting, a special election was held for the vacant Executive Council adjunct seat—congratulations to Margaret Pennington for her re-election to the Council for 2015-17.
- A group of faculty members attended the FACCC Advocacy & Policy Conference in Sacramento over the weekend and on Monday attended scheduled appointments with State legislators (Senator Mike McGuire and Assemblymembers Marc Levine and Jim Wood). Julie asked the participants for comments on their experience. Attendees reported that the workshops and speakers were informative and worthwhile. Many of the workshops brought up the issues and rights of part-time faculty members. They also

appreciated the opportunity to meet with legislators to talk about funding priorities for community colleges.

- Julie explained that these visits in Sacramento were “preliminary conversations” with our legislators to inform them of faculty perspectives on community college issues. We also have several legislator visits to SRJC scheduled in April (Mike McGuire on April 16; Marc Levine on April 23; and Jim Wood-TBA). We hope to have a good faculty turnout at these events to provide our legislators with further input.

The meeting was adjourned at 4:57 p.m.

Minutes submitted by Carol Valencia.