

**ALL FACULTY ASSOCIATION  
EXECUTIVE COUNCIL  
MEETING MINUTES**

May 14, 2008

*(Approved by the Executive Council on August 27, 2008)*

Executive Council members present (noted by \*):

*Warren Ruud, presiding	*John Daly	*Reneé Lo Pilato	*Andrea Proehl
*Alix Alixopulos	*Cheryl Dunn	*Janet McCulloch	*Greg Sheldon
*Lara Branen-Ahumada	*Johanna James	*Michael Meese	*Mike Starkey
*Paula Burks	*Michael Kaufmann	*Dan Munton	*Linda Weiss

Also present: Ted Crowell, Ann Herbst, Deborah Sweitzer, Joyce Johnson,  
Judith Bernstein, Candy Shell

The meeting was called to order at 3:50 p.m.

**PRESENTATIONS**

1. Recognition and Awards. The Council honored Peggy Goebel (outgoing regular faculty representative), Johanna James (outgoing Vice President for Santa Rosa), and Deborah Sweitzer (outgoing Chief Negotiator) with individual tributes and presented them with certificates and awards to thank them for their extraordinary contributions and many years of dedicated service to AFA.

**MEMBER CONCERNS**

1. Adjunct Faculty and Parking. Janet McCulloch conveyed a request from an adjunct faculty member that AFA renegotiate the Parking Article, to remedy the ongoing problem for faculty who come to campus after 3:00 p.m. Once the gates to the various lots have been opened, many aren't able to find parking spaces in their assigned areas.

**MINUTES**

There were no corrections or additions to the minutes from the April 9, 2008, April 23, 2008, May 7, 2008 and May 9, 2008 Executive Council meetings, each of which were unanimously accepted as written.

**ACTION ITEMS**

1. Appointment of AFA Representatives to District-wide Committees for 2008-09. This item was postponed until Fall 2008.
2. Proposed Revisions to Bylaws re: Article III Sections 1 & 4.F. Following discussion re: removing all references to the Publications Officer from the above-referenced sections (see Discussion Item #1), and a motion made by Mike Meese and seconded by John Daly, the Council unanimously approved a motion to approve the revisions to Article III, Sections 1 & 4.F as proposed by the AFA Officers (15 in favor, 0 opposed, 0 abstentions).

### **DISCUSSION ITEMS**

1. Proposed Revisions to Bylaws re: Article III Sections 1 & 4.F. Warren Ruud informed Council members that the addition of the Publications Officer to these two sections of the AFA Bylaws, a change that was made at the Council's Spring retreat, results in a violation of the Constitution, which makes no reference to a Publications Officer. The AFA officers recommended returning to the prior wording by removing the reference to the Publications Officer from Article III Section 1 and deleting Article III, Section 4F, which lists the duties of the Publications Officer. Following a motion made by Mike Meese and seconded by Cheryl Dunn, the Council unanimously approved a motion to move these two revisions to an action item (15 in favor, 0 opposed, 0 abstentions).
2. College Council Proposed Revisions to District Policy and Procedures. No revisions have come forward since the last Council meeting. Policy revision proposals will resume in the fall.

### **MAIN REPORTS**

1. Vice President for Petaluma Report. Cheryl Dunn reported that faculty who are based in Petaluma are interested in input from their departments for the Program Review and Planning Process (PRPP). Although the Petaluma Master Plan has been completed and is posted on line, the PRPP will take over as the main driving force for the College.
2. Conciliation/Grievance Report. This report and subsequent discussion were conducted in closed session.

### **COUNCIL/SENATE/COMMITTEE REPORTS**

1. District-wide Fringe Benefits Committee. John Daly reported that this committee would be meeting in Doyle Library Room #4245 on Thursday, May 15, starting at 8:00 a.m.
2. Department Chair Council (DCC). Warren Ruud gave a brief report about two issues that came up at the most recent DCC meeting:
  - New Faculty Orientation Day. Dr. Mary Kay Rudolph, Vice President of Academic Affairs, would like greater participation of regular faculty on the first of the 177 working days in the academic contract year in August, which is typically called "New Faculty Orientation Day." Dr. Rudolph will share with AFA some draft language that addresses this issue. She has assured chairs that she would not be proposing the requirement of any attendance verification forms.
  - Retirees' Load. Chairs expressed concern about the current guarantee of load to retirees returning to teach as adjunct and maintenance of their historical placement on the department length-of-service (assignment priority) list. With no history of overloads, retirees would be guaranteed the offer of at least one course. It is not clear which way chairs are leaning on this issue; however, with approximately 40% of regular faculty retiring in the next few years and pending legislation that would relax the CalSTRS restriction on income from teaching, guarantee of retirees' load will become more of an issue in the future.

- Transfer Policy. In response to a question about the status of the Transfer Policy, which was a topic of discussion between AFA and the District, Deborah Sweitzer reported that she has updated the DCC. This policy will be presented to the Academic Senate in the fall.
3. California Community College Independents (CCCI) Report. Janet McCulloch noted that, at the Spring 2008 CCCI Conference held on May 2 and 3 in Sacramento, many CCCI members reported that they were experiencing a great deal of difficulty in negotiations with their respective districts.
  4. Strategic Enrollment Planning (STeP) Committee. Greg Sheldon reminded the Council that the District is planning to discontinue the tradition of mailing out hard copies of the class schedule. The transition to the new “greener” method of distribution will begin after Fall 2008. Two-thirds of the cost of printing and mailing will be saved. Council members reiterated their concern about the impact of this decision on non-English speaking students and those in the community who do not have computers, e-mail accounts or access to the Internet.

The meeting was adjourned at 4:45 p.m.

Minutes submitted by Judith Bernstein.